



# Professional Regulation Commission

## REQUEST FOR QUOTATION

RFQ #: 2020-010

Date: June 10, 2020

SIR / MADAM:

May we invite your company to quote for the lowest price/s, VAT included, on the items/s listed and described hereunder.

Please submit your QUOTATION to the Bids and Awards Committee (BAC), through BAC Secretary Ms. Karen M. Magsalin, through Facsimile No. (02) 5310-0037, which shall be stamped thereon the date and time received and shall place the same in the "Bids Box".

The quotation must be received by the BAC Secretariat not later than three (3) days from receipt hereof and not beyond 3:00 o' clock in the afternoon of the last day to submit the quoted price. All bids which are higher than the ABC shall be automatically disqualified.

The BAC reserves the rights to reject any and all bid/s submitted which is/are not in accordance with the specification and those submitted after the deadline. Provided, the supplier shall reimburse PRC in case of over pricing.

Very truly yours,

**ARISTOGERSON T. GESMUNDO**  
Chairman, Bids & Awards Committee

Served by:

Canvasser

Date: \_\_\_\_\_

| Quantity | Unit   | Item (with specification)                                                     | Unit Cost |
|----------|--------|-------------------------------------------------------------------------------|-----------|
| 171      | pc     | Correction Tape, film base                                                    | Php30.00  |
| 34       | cart   | Ribbon EpsonC13SO15632 – LX 310                                               | 180.00    |
| 151      | bundle | Rags, all cotton, 32 pieces per kilogram min                                  | 100.00    |
| 307      | pc     | Marker, permanent, black bullet type                                          | 30.00     |
| 483      | pc     | Sign Pen, black, liquid/gel ink, 0.5mm needle tip                             | 55.00     |
| 522      | pc     | Sign Pen, blue, liquid/gel ink, 0.5mm needle tip                              | 55.00     |
| 80       | pc     | Sign Pen, red, liquid/gel ink, 0.5mm needle tip                               | 55.00     |
| 138      | pc     | Record Book, 500 pages, size: 214mm x 278mm min                               | 140.00    |
| 1,982    | box    | Ballpen, clear barrel for visibly full ink supply, fine smooth writing, 0.5mm | 10.00     |
|          |        | ***nothing follows***                                                         |           |
|          |        | <b>Delivery Term:</b> Within thirty (30) calendar days upon receipt of        |           |
|          |        | Approved Purchase Order                                                       |           |
|          |        |                                                                               |           |
|          |        | <b>NOTE: MODE OF PAYMENT: BANK TO BANK (OTHER THAN LANDBANK</b>               |           |
|          |        | <b>ACCOUNT, BANK CHARGES SHALL BE PAID BY THE SUPPLIER.)</b>                  |           |
|          |        | <b>VAT INCLUSIVE</b>                                                          |           |

Received by:

(Name & Signature of Proprietor/ Authorized Representative)

Telephone/ Fax no. \_\_\_\_\_

### IMPORTANT:

PLEASE FILL UP ALL REQUIRED DATA AND SUBMIT A PHOTOCOPY OF YOUR VALID BUSINESS PERMIT AND PROOF OF PHILGEPS REGISTRATION.

P. PAREDES ST. CORNER N. REYES ST. SAMPALOC, MANILA, TELEFAX. NO. 5310-2013 / 5310-0037

By: ASantos